

Federal Advisory Committee (FAC) Membership Balance Plan

Please read the Federal Advisory Committee Membership Balance Plan Guidance prior to completing this form

(1) FEDERAL ADVISORY COMMITTEE NAME <i>State the legal name of the FAC</i>
FCC's Communications Security, Reliability, and Interoperability Council
(2) AUTHORITY <i>Identify the authority for establishing the FAC</i>
The Council was established at the direction of the Chairman of the Federal Communications Commission in accordance with the provisions of the Federal Advisory Committee Act, 5 U.S.C. App. 2
(3) MISSION/FUNCTION <i>Describe the mission/function of the FAC</i>
The purpose of the Council is to provide recommendations to the FCC regarding actions the Commission can take to improve the reliability and interoperability of communications systems. CSRIC's recommendations will focus on a range of public safety- and homeland security-related communications matters, including: (1) the reliability of communications systems and infrastructure; (2) 911, Enhanced 911 (E911), and Next Generation 911 (NG911); (3) emergency alerting; and (4) national security/emergency preparedness (NS/EP) communications, including law enforcement access to communications.
(4) POINTS OF VIEW <i>Based on understanding the purpose of the FAC, (a) describe the process that will be used to ensure the committee is balanced, and identify the categories (e.g. individual expertise or represented interests) from which candidates will be considered; (b) consider identifying an anticipated relative distribution of candidates across the categories; and (c) explain how a determination was made to appoint any individuals as Special Government Employees or Representative members</i>
Members of the Council will be appointed by the Chairman from among Federal, state, tribal, territorial and/or government agencies, consumer or community organizations or other non-profit entities, and the private sector to balance the expertise and viewpoints that are necessary to effectively address the issues to be considered. Members of the CSRIC will be appointed either as a representative of an organization or as a Special Government Employee, as appropriate.
(5) OTHER BALANCE FACTORS <i>List any other factors your agency identifies as important in achieving a balanced FAC</i>

The Commission is particularly interested in receiving nominations and expressions of interest from individuals and organizations in the following categories:

- **State, tribal, territorial and/or local government agencies and organizations with expertise in communications, public safety, emergency management and/or homeland security matters;**
- **Federal government agencies with expertise in communications, public safety, emergency management and/or homeland security matters;**
- **Communications service providers and/or industry organizations representing communications service providers (to include representation by different types of communications provider interests, e.g., wireless, wireless, broadcast radio and television, and by including representation by smaller and rural providers);**
- **Developers of software applications and operating systems for mobile and desktop computing devices;**
- **Developers of mobile devices;**
- **Developers of new technologies;**
- **Organizations and other entities representing users of communications systems, such as organizations representing the business, finance, energy, education, health care, and similar sectors;**
- **Consumer or community organizations, such as those representing people with disabilities, the elderly, those living in rural areas, and those representing populations that speak, as their primary language, languages other than English;**
- **Qualified representatives of other stakeholders and interested parties with relevant expertise regarding the subject matter.**

(6) CANDIDATE IDENTIFICATION PROCESS

Summarize the process intended to be used to identify candidates for the FAC, key resources expected to be tapped to identify candidates and the key persons (by position, not name) who will evaluate FAC balance. The summary should:

- (a) describe the process*
- (b) identify the agency key staff involved (by position, not name)*
- (c) briefly describe how FAC vacancies, if any, will be handled by the agency; and*
- (d) state the membership term limit of FAC members, if applicable*

The Chairman of the Federal Communications Commission will appoint members to the Council. In order to ensure the proper balance of membership on the Council, the Commission may also solicit nominations and expressions of interest in membership on the Council through a Public Notice. However, if issued, the Public Notice would not be the exclusive method by which the Commission would solicit nominations and expressions of interest. Nominations should be submitted no later than 45 days from release date of a Public Notice. Organizations should nominate their Chief Executive Officer, Chief Technical Officer, or other senior-level officer. Committee members will not be compensated for their service.

No specific nomination form is required; however, each nomination must include the following information:

- **Name, title and organization of the nominee and a description of the organization, sector or other interest the nominee will represent;**
- **Nominee's mailing address, e-mail address, telephone number, and facsimile number; and**
- **A statement summarizing the nominee's qualifications and reasons why the nominee should be appointed to the CSRIC. To the extent the nominee will represent a specific organization, the statement should also include a description of the organization as well as the benefit of having the organization represented on the Council.**

- For individuals proposing to serve in a Special Government Employee capacity, a statement confirming that the nominee is not a registered federal lobbyist.

All candidates for membership on the Council will be subject to the same evaluation criteria. Members will be appointed for a term not to exceed the expiration date of the Council's charter. Nominations and expressions of interest will be reviewed by the Council's Designated Federal Officer who will make recommendations for membership to the FCC Chairman. If vacancies occur, the FCC Chairman will determine if they will be filled, and who will fill them, for the remainder of the term.

Any individual appointed to the Council in a non-representational capacity would be appointed as a Special Government Employees (SGEs) subject to conflict of interest rules, financial disclosure requirements, and limitations on financial holdings similar to those applicable to regular agency employees. In addition, under current White House guidance, such individuals (unlike those who are serving in a representative capacity) cannot be registered federal lobbyists.

(7) SUBCOMMITTEE BALANCE

Subcommittees subject to FACA should either state that the process for determining FAC member balance on subcommittees is the same as the process for the parent FAC, or describe how it is different*

**This is relevant to those agencies that require their subcommittees to follow all FACA requirements.*

When the need arises to form subcommittees of the CSRIC, members will be asked to serve as appropriate. The DFO, in consultation with the FCC Chairman, will monitor membership balance in the formation of subcommittees to ensure that the balance mirrors that of the committee itself.

(8) OTHER

Provide any additional information that supports the balance of the FAC

None

(9) DATE PREPARED/UPDATED

Insert the actual date the Membership Balance Plan was initially prepared, along with the date(s) the Plan is updated

March 3, 2017